**REQUEST FOR QUOTES**

**PHASE I ENVIRONMENTAL ASSESSMENT TOWN OF ATLANTIC BEACH**

**CDBG # 4-SP-19-001**

***January 27, 2020***

1. **BACKGROUND:**

The Town of Atlantic Beach has received a Community Development Block Grant (CDBG) from the

U.S. Department of Housing and Urban Development through the South Carolina Department of Commerce for renovation and improvement of the only park/playground in the town.  The park/playground upgrade requires the removal of existing playground equipment and clearing the area of any unwanted structures and landscaping.  Installation of new playground equipment, landscaping, and amenities will also be included in the park renovation.  The park is located at 1010 32nd Avenue South, Atlantic Beach, SC 29597.

The Town is requesting quotes from firms to implement the scope of work outlined below. This project is funded in part by the U.S. Department of Housing and Urban Development’s Community Development Block Grant Program (CDBG). All federal CDBG program requirements will apply to the contract. **All contractors and subcontractors are required to be registered in the federal System for Award Management (SAM).**

1. **SCOPE OF WORK:**

The scope of work for this project includes conducting a Phase I Environmental Assessment for the project site in accordance with ASTM Standard E-1527-13. A final report documenting the Phase I Environmental Assessment and recommendations is required. A map of the project site is included as Attachment B.

1. **QUOTES:**

Firms interested in providing a quote on the Phase I Environmental Assessment should return ATTACHMENT A - Request for Quotes to:

Town of Atlantic Beach

717 30th Avenue South

Atlantic Beach, SC 29582

Quotes may be received via email, mail, or hand delivery to the above email or address. **Quotes are due no later than March 27, 2020 by 2:00 p.m. EST.**

***If you are unable to provide a quote by the deadline, please send Attachment A back with “No Quote” in the Total Quote line and the “Quote submitted by” section completed.***

The lowest responsible and responsive firm responding to this request for quotes will be selected. Town of Atlantic Beach reserves the right to reject any or all quotes. Town of Atlantic Beach reserves the right to waive all informalities not involving price, time, or changes in the work and to negotiate contract terms with the successful firm.

 ATTACHMENT A - REQUEST FOR QUOTES

ITEM: Phase I Environmental Assessment in accordance with ASTM Standard E-1527-13 for Town of Town of Atlantic Beach Park Project (CDBG #4-SP-19-001).

QUOTE DUE TO: Town of Atlantic Beach: **March 27, 2020 by 2:00 p.m. EST**

QUALIFICATIONS: Personnel and firms completing the Phase I Environmental Assessment must have prior experience conducting Phase I Environmental Assessments. Please attach a list of at least 3 similar projects, including client, date completed, and duration of project.

COSTS:

**Phase I Environmental Assessment in accordance with ASTM Standard E-1527-13**

**Total Quote$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**