



Town of Atlantic Beach
Town Council Executive Session Meeting – 5:00 p.m.
Town Council General Session Meeting– 6:00 p.m.
Monday, May 4, 2026
Atlantic Beach Community Center
1010 32nd Avenue South, Atlantic Beach, SC 29582
AGENDA

Pursuant to the South Carolina Freedom of Information Act ("FOIA"):

This public meeting was posted at least **24 hours** in advance at the Town Hall and Community Center

This public meeting Agenda is emailed to the following media:

North Myrtle Beach Times, Sun News, WBTW, WMBF, WPDE, and WMIR

This public meeting may be view TOAB WEBSITE:

<https://boxcast.tv/channel/hriov7yurwsygzbggzi>

Executive Session 5:00 p.m.

- a. Call to Order
- b. Roll Call
- c. Executive Session 5:00 p.m.
 - a. *Receipt of Legal Advice*
 - Attorney-client privilege matter related to pending or potential settlement re former Town Manager
 - Thee Dollhouse v. Town of Atlantic Beach (Scott Bergthold, Esq. via Zoom)
 - Compliance
 - Procedural Compliance
 - IT Compliance
 - b. *Contract Matters*
 - Building Official Contract
 - Bikefest Contracts
 - CKH Audit Services Contract
 - Horry County Mutual Assistance Agreement
 - CDBG Project -Intergovernmental Agreement

General Session - 6:00 p.m.

- a. Return from Executive Session / Welcome
- b. Invocation
- c. Pledge of Allegiance
- d. Ceremonial Matters
- e. Public Comment
- f. Unfinished Business
 1. Approval of Minutes
 - *April 13, 2026* *Regular Town Council Meeting*
 - *April 16, 2026* *Special Town Council via Zoom Meeting*
 - g. • *April 21, 2026.* *Special Meeting- Budget Workshop*
 2. **Ordinance No. 3-2026 – Business License Ordinance – *Second Reading***

The South Carolina Business License Tax Standardization Act (Act 176) requires all municipalities levying a local business license tax to standardize their licensing process. Adoption aligns the Town of Atlantic Beach with state law by establishing a uniform May 1 – April 30 license year, accepting the standard state application form, enabling online payment through the SC Local Business License Renewal Center, and classifying businesses by NAICS code. These changes streamline compliance for local businesses and ensure the City's processes are consistent with statewide requirements. All ordinances or parts of ordinances

previously adopted by the Town that are inconsistent or in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

3. Bikefest Ordinance No. 12-2025 - To Eliminate Fees for Property Owners

Whereas, the one wishes to eliminate the fees for cleanup charged to property owners that lease property to such vendors.

4. Bikefest Ordinance No. 12-2025 - To reduce the Bike Festival 2026 for the Vendors fees back to Bikefest fees 2025. Whereas, the one wishes to adjust the fees charged for vendors to operate sales booths as a part of the celebration.

5. Resolution No. 4- 2026 - Execute a Separation Agreement and General Release

Authorizes the Town Council to execute a Separation Agreement and General Release with former Town Manager Adrian Jones; approves a discretionary payment of \$10,000.00 gross, not a contractual entitlement, as consideration for Jones's release of all employment-related claims; funds the payment from unspent FY2026 Town Manager salary funds with no budget amendment required; recovers \$6,190.00 in unauthorized expenditures to be offset against the payment per Exhibit B; and directs Finance Officer Vinson to complete Exhibits A and B and process the net payment.

h. New Business

1. **Resolution 5- 2026-** Authorize the Interim Town Manager to enter into a contract with the CKH Group for auditing services as required by law for FY 2025.
2. **Resolution No. 6- 2026-** To authorize an amendment to the Town Council Rules of Procedure to correct scrivener's errors, including but not limited to an incorrect Ordinance number, and to allow Town Legal Counsel to make such corrections and reformat the document in accordance with the S.C. Code of Laws and applicable best practices.
3. **Resolution 7- 2026-** To authorize the Interim Town Manager to enter into contract with Bikefest 2026 Vendors where contracts exceed \$ 5000.00.

<u>Services (above \$5,001) (Requires Approval)</u>	<u>Vendor Name</u>	<u>Cost</u>
Port A- Johns	Elvis Services, Inc.	\$10,751.00
Clean-Up	Trencho Underground Telecommunications & Electric Corp. RFP Award	\$ 18,000.00
Electrical Services (temp. light poles)	Jimmy’s Electric Service	TBD (# of property owner) \$8,850.00
<u>Services (equal to or below \$5,000 Only requires notice to Town Council)</u>	<u>Vendor Name</u>	<u>Cost</u>
Ice box and Ice Delivery	2Cams	1,500.00
LEO Consultant	Timothy Taylor, LEO Consultant	\$3,809.00
Tower Lights	Hertz	\$4,608.00
Golf Carts	Ajax,	\$2,836.68
Tables and Chairs	The Look	\$1,101.45
Refrigerators and Freezer	Rent-A-Center	\$200.00
Printing (Passes)	The Printing Port	\$1,357.00

4. Resolution No. 8-2026- To authorize the Interim Town Manager to enter into contract with Bikefest 2026 Entertainment Vendor Agreement where contracts exceed \$ 5,000.00

5. Report from Committees and Staff

- Property Maintenance *No Report*
- Municipal Election Commission *No Report*
- Planning Commission **Next Meetings: 05/21/2026, 5:30 p.m.; 06/18/2026, 5:30 p.m.**
- Board of Zoning Appeals- *No Report*
- Finance & Economic Development *No Report*

(All meetings shall take place at the Community Center)

6. Legal

7. Administration

- Cultural and Leisure Services *Bikefest 2026* 05/22-25/2026
- Public Safety *Chief of Police Search Update*
- Finance **Next Budget Workshop** 05/11/2026, 5:30 p.m.
- Planning *ASPIRE 2036 Update*
- Communications *No Report*

(All meetings shall take place at the Community Center)

8. Municipal Court *No Report*

9. Upcoming Events and Activities

- League of Cities *League of Cities Quarterly Meeting* 05/28/2026, 6:00 p.m. (Conway)

Adjournment

*Individuals wishing to speak during public time must sign in and fill out a speaker’s card before the meeting is called to order at 5:00 p.m. The cards will allow us to respond in writing if necessary. More than one speaker for the same subject may be consolidated. Time Limit: 3 Minutes Per Person. Sec. 9-1-2 Disruption of Court or Council: It shall be unlawful for any person to interrupt the proceedings of the municipal court, or any meeting of the council, or be guilty of disorderly conduct therein, or to commit any contempt of either.

NOTICE- Pursuant to Sec. 9-1-2, Disruption of Court or Council:

“It shall be unlawful for any person to interrupt the proceedings of the municipal court, or any meeting of the council, or be guilty of disorderly conduct therein, or to commit any contempt of either.”