

**TOWN OF ATLANTIC BEACH  
TOWN COUNCIL  
SPECIAL SESSION  
TELECONFERENCE MEETING**

**\*\*\*\*\***

**Monday, December 21, 2021**

**10:00 a.m.**

The Town of Atlantic Beach Town Council Special Session meeting was held and recorded via teleconference at Atlantic Beach, South Carolina, on the 21st day of December, 2021.



**CREEL COURT REPORTING, INC.**  
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**APPEARANCES**

**COUNCIL MEMBERS:**

Mayor Jake Evans, Chairman  
Councilwoman Josephine Isom  
Councilwoman Jacqueline Gore

**ADMINISTRATION:**

Benjamin Quattlebaum Jr., Town Manager  
Cheryl Pereira, Town Clerk

**GUESTS:**

Carol Coleman  
Waccamaw Regional Council of Governments

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1 Call to Order:

2 **MAYOR EVANS:** This Town Council meeting is -- this  
3 special session meeting is called to order this  
4 Tuesday, December 21st at 10:00 a.m. Roll  
5 call?

6 **CLERK:** Councilman Lenearl Evans? Councilwoman  
7 Josephine Isom?

8 **COUNCILWOMAN ISOM:** Here.

9 **CLERK:** Councilwoman Jacqueline Gore?

10 **COUNCILWOMAN GORE:** Here.

11 **CLERK:** Mayor Jake Evans?

12 **MAYOR EVANS:** Here.

13 Special Session:

14 **MAYOR EVANS:** So, we do have a quorum, we've got  
15 three Council members here and we've got the  
16 meeting called to order. First item on the  
17 agenda is a moment of silence and prayer. Just  
18 a moment of silence, everyone, please.

19 **(Moment of Silence.)**

20 **(Off the Record - Technical Issues.)**

21 **MR. QUATTLEBAUM:** Ben Quattlebaum.

22 **COUNCILWOMAN ISOM:** Okay, (inaudible).

23 **MR. QUATTLEBAUM:** Yeah, phone went out.

24 **MAYOR EVANS:** All right ---

25 **MR. QUATTLEBAUM:** All right.



1     **MAYOR EVANS:** Is Jacqui back with us?

2     **COUNCILWOMAN GORE:** I am.

3     **MAYOR EVANS:** Okay. So, Ben, you guys got the  
4           approval of the agenda recorded?

5     **MR. QUATTLEBAUM:** No ---

6     **CLERK:** No, we didn't.

7     **MS. COLEMAN (ph):** I think it went out when you did  
8           the ---

9     **CLERK:** Invocation.

10    **MAYOR EVANS:** Approval of the agenda.

11    **MR. QUATTLEBAUM:** Yeah, went out -- I went out when  
12           you did the invocation ---

13    **MAYOR EVANS:** Okay.

14    **COUNCILWOMAN ISOM:** So you're gonna have to do ---

15    **MAYOR EVANS:** Okay, we're ... Ceremonial matters is  
16           where ---

17    **COUNCILWOMAN ISOM:** (Inaudible) ---

18    **MAYOR EVANS:** So, we'll start -- Okay, yeah. So,  
19           we'll start with the approval of the agenda,  
20           we'll do that, Item Number 4., Council, seek a  
21           motion for the approval of the agenda as it is  
22           outlined.

23    **COUNCILWOMAN GORE:** So moved.

24    **COUNCILWOMAN ISOM:** Second.

25    **MAYOR EVANS:** There's a motion and a second for the



1 approval of the agenda. If there are no more  
2 comments or questions, roll call.

3 **CLERK:** Councilwoman Josephine Isom?

4 **COUNCILWOMAN ISOM:** Yea.

5 **CLERK:** Councilwoman Jacqueline Gore?

6 **COUNCILWOMAN GORE:** Yea.

7 **CLERK:** Mayor Jake Evans?

8 **MAYOR EVANS:** Yea. Motion granted for the approval  
9 of the agenda.

10 **Old Business:**

11 **MAYOR EVANS:** We're down to Old Business, Town  
12 Council meeting minutes, there's none for  
13 approval so we'll move right into Item B., and  
14 this is Ordinance Number 9-2021, an ordinance  
15 to establish a flood damage prevention  
16 ordinance and this will be the second reading.

17 **MS. COLEMAN:** Mr. Mayor, this is Carol, if I may,  
18 let me correct, the title of the ordinance is  
19 actually, an ordinance to amend Exhibit D to  
20 the Flood Damage Prevention Ordinance in order  
21 to adopt the Federal Emergency Management  
22 Agency's latest flood insurance study and  
23 accompanying flood insurance rate maps for the  
24 Town of Atlantic Beach, South Carolina.

25 **MAYOR EVANS:** Okay, that's the way Ordinance Number



1 9-2021 should read?

2 **MS. COLEMAN:** Yeah, that's what in the title block  
3 so that's what I sent out to you. I think the  
4 -- what's listed on the agenda is when it was  
5 originally approved on the old ordinance, I  
6 think that goes back to 2017 if I'm not  
7 mistaken -- I could be wrong. But just to give  
8 you a heads-up, what we've done is I've -- I  
9 went through the ordinance with the Department  
10 of Natural Resources in Columbia. They made  
11 recommendations for two small changes. One,  
12 reflect -- to reflect the state model  
13 ordinance, to be consistent with the state  
14 model ordinance, because that's what FEMA  
15 requires. We made adjustments to a section on  
16 accessory structures, which in your packet was  
17 listed on page 19 and it was all in red  
18 underlined font, and that entire section had  
19 been changed by FEMA so we made the change  
20 there. And then near the beginning of the  
21 ordinance, there was a section referencing  
22 Section 4, lands to which the ordinance  
23 applies, it referenced the flood insurance  
24 study and originally it had dated -- and I  
25 believe it was dated 1999, but we've updated



1 that to December 16th, 2021. So, the new maps  
2 were adopted by FEMA and went into place on  
3 December 16th, and we are now playing catch-up  
4 to have this submitted to FEMA so that they --  
5 there won't be a lag in your coverage.

6 **MAYOR EVANS:** Okay ---

7 **MS. COLEMAN:** And if you have any questions, I'll be  
8 glad to address them. I have been in touch  
9 with Ms. Arts with the Department of Natural  
10 Resources this morning and she says, if you do  
11 get the second reading, then you can overnight  
12 a signed and sealed copy that she should  
13 receive by tomorrow so that she can get the  
14 information entered to FEMA by Christmas --  
15 before Christmas.

16 **MR. QUATTLEBAUM:** Okay.

17 **MAYOR EVANS:** Okay. Anybody else have any  
18 questions? So, we just need to adopt this  
19 Ordinance 9-2021 with the amendment for the  
20 second reading?

21 **MS. COLEMAN:** Yes, the amendment was in the first  
22 reading as well, that's what we brought back to  
23 you just to satisfy the requirements of FEMA.

24 **MAYOR EVANS:** Okay, gotcha. All right, Council ---

25 **MS. COLEMAN:** And this -- this automatically adopts



1 the -- the new maps are in place, but this will  
2 bring the ordinance in place too.

3 **MAYOR EVANS:** Okay, gotcha. Okay, Council, seek a  
4 motion to adopt Ordinance Number 9-2021 and  
5 this is the second reading.

6 **COUNCILWOMAN GORE:** So moved.

7 **COUNCILWOMAN ISOM:** So moved with all the  
8 corrections -- second -- I'll second that  
9 motion with the corrections there.

10 **MAYOR EVANS:** Thank you. There's a motion and a  
11 second to adopt Ordinance Number 9-2021, second  
12 reading. If there are no other questions or  
13 comments, roll call.

14 **CLERK:** Councilwoman Josephine Isom?

15 **COUNCILWOMAN ISOM:** Yea.

16 **CLERK:** Councilwoman Jacqueline Gore?

17 **COUNCILWOMAN GORE:** Yea.

18 **CLERK:** Mayor Jake Evans?

19 **MAYOR EVANS:** Yea. The motion is granted. We're  
20 down to Item C. under Old Business. This is  
21 Ordinance Number 10-2021 and this is an  
22 ordinance to adopt new business license fees,  
23 business classifications and collection  
24 procedures as mandated by South Carolina state  
25 law, and this will be the second reading as



1 well.

2 **COUNCILWOMAN ISOM:** So moved, Mayor.

3 **COUNCILWOMAN GORE:** Second.

4 **MAYOR EVANS:** There's a motion and a second to adopt  
5 Ordinance Number 10-2021, and this will be the  
6 second reading of the new business license  
7 ordinance. Any other questions or comments?

8 **MR. QUATTLEBAUM:** Mayor and Council, public, this is  
9 the second reading of the adoption and  
10 replacement of our business license ordinance  
11 as required by South Carolina State law that  
12 all municipalities become uniform in their  
13 collection of business license fees and  
14 changing the date of business licenses to be  
15 uniform across the state from our June 1st to,  
16 I mean, July 1st to June 30th now from May 1st  
17 to April 30th is the major change in dates.  
18 All of the business classifications for  
19 businesses in the town have been identified and  
20 classified by the state. The major difference  
21 is that in -- the change is that there will not  
22 be a percentage collection on the fee rate but  
23 a flat dollar amount. It is indicated that it  
24 will be revenue neutral, meaning that there  
25 should not be any major increases in the



1 business license rate of fee collection, but  
2 the major change is that the dates are uniform  
3 and that businesses will have the ability to  
4 pay their business license fees online.

5 **MAYOR EVANS:** Okay, thanks, Ben. Any other  
6 questions or comments, Council members? Okay,  
7 the motion is made and it's been seconded to  
8 adopt Ordinance Number 10-2021 and this is the  
9 second reading. Roll call.

10 **CLERK:** Councilwoman Josephine Isom?

11 **COUNCILWOMAN ISOM:** Yea.

12 **CLERK:** Councilwoman Jacqueline Gore?

13 **COUNCILWOMAN GORE:** Yea.

14 **CLERK:** Mayor Jake Evans?

15 **MAYOR EVANS:** Yea. The motion is granted. We're  
16 down to Public Time and I don't think we have  
17 any public comment cards so, Council, seek a  
18 motion to adjourn.

19 **COUNCILWOMAN GORE:** So moved.

20 **COUNCILWOMAN ISOM:** So moved.

21 **MAYOR EVANS:** There's a second ---

22 **FEMALE SPEAKER:** Second ---

23 **MAYOR EVANS:** Okay, there's a motion and a second to  
24 adjourn. If there are no other questions or  
25 comments, roll call.



1 **CLERK:** Councilwoman Josephine Isom?

2 **COUNCILWOMAN ISOM:** Yea.

3 **CLERK:** Councilwoman Jacqueline Gore?

4 **COUNCILWOMAN GORE:** Yea.

5 **CLERK:** Mayor Jake Evans?

6 **MAYOR EVANS:** Yea. The motion is granted so the  
7 meeting is adjourned at 10:14 a.m. Thanks,  
8 everyone.

9 **(There being nothing further, the meeting was**  
10 **adjourned.)**

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