

**Town of Atlantic Beach Comprehensive Plan
Planning Commission Meeting 1**

1521 Hwy 17 S, North Myrtle Beach, SC 29582
Wednesday, June 24, 2015 – 3:00 PM

MINUTES

Planning Commission Present:

Dolroe Hamer
Esco McFadden
Paul Hickman

Waccamaw Regional Council of Governments:

Tom Britton
Samantha Tipton

Also present:

Linda Cheatham
Cheryl Pereira
Ben Quattlebaum, Jr.
Diane Teel Hill
Covia L. Stanley, MD
Charlene Taylor
Josephine Isom
Kenneth McLaurin

1. Call To Order:

Tom Britton called the meeting to order at 3:10 PM, noting a quorum was present.

- a. **Roll call:** Cheryl Pereira called roll.
- b. **Welcome:** Tom Britton welcomed everyone present and discussed the Planning Commission roles and responsibilities.
- c. **Moment of silence:** Tom Britton gave the invocation.

2. Approval of Minutes: none

3. Old Business: none

4. New Business:

- a. **Approval of Rules of Procedure:** Tom Britton explained the 1998 Rules of Procedure have been adopted by ordinance and are located in the back of the binder provided to the Commission. A draft of an updated version is also in the binder for review. A regular meeting date was discussed and will be the 4th Thursday of the month at 3PM, location to be determined. The clerk will post notice of the meetings.
- b. **Election of Officers:** The election of the Chairman, Vice-Chairman and Secretary will take place at the next scheduled meeting.

- c. **Overview of the Planning Process:** Tom Britton gave a background on the state statutes for Comprehensive Plans and the role of the Planning Commission. The existing 2001 Comprehensive Plan as well as the 2007 Master Plan was discussed. The tentative schedule suggests this will be a 10-12 month process with WRCOG preparing the plan for the Commissions review and approval.

Samantha Tipton passed out a questionnaire for the Commission to take home, complete and bring back to the next meeting. The questionnaire includes questions on community vision, strengths, weaknesses, challenges and the 2007 Master Plan.

- 5. **Commissioner Questions and Comments:** Linda Cheatham asked about public hearings and citizen participation. She wants to make sure they are involved. Tom Britton recommended, at minimum, two public hearings during the plan process. The number of hearings and dates could be determined at a future meeting. There were no other questions.

6. **Adjournment**

following adjournment of the meeting the commissioners completed part 1 (three hours) of the mandatory six hours of orientation training