TOWN OF ATLANTIC BEACH, SOUTH CAROLINA
AFFIRMATIVE ACTION POLICY

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN
EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE TOWN. THIS
DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHT OR
ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE
CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR
ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR
INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY
CONTRACT OF EMPLOYMENT.

1. Policy

It is the policy of the Town of Atlantic Beach to give our commitment to attract, retain and
develop a highly qualified, diverse and dedicated work force. This policy statement is presented
as an embodiment of our commitment to an Affirmative Action program. Our Town has
developed an Affirmative Action plan and taken other positive steps to help achieve our goal of
equal employment opportunity for all.

Because our employees are our most valuable resource, it is the Town of Atlantic Beach policy
that it is each employee’s responsibility to ensure all employees and applicants for employment
have equal opportunity for success. The Town of Atlantic Beach policy complies with all laws
providing equal opportunity to all persons without regard to race, color, religion, sex, national
origin, disability, political affiliation, marital status, veteran status or any other legally protected
category.

This policy applies to every aspect of employment including:

1. Recruitment
2. Benefits
3. Promotions
4. Reduction in Force
5. Leave
6. Working Conditions
7. EPMS

Classification/Compensation
Hiring
Transfers
Recalls
Training
Discipline
The Affirmative Action program is a measure that will remain in effect until our goals are achieved. We encourage full cooperation of all managers, supervisors, and other employees of this Town.

DONE, IN COUNCIL, ASSEMBLED THIS 5TH DAY OF DECEMBER, 2022.

ATTEST:

[Signatures]

Jake Evans, Mayor
Josephine Isom, Mayor Pro Tem
Jacqueline Gore, Councilmember
Edward Campbell, Councilmember